

Title: Co-Children's Ministry Director - Ocean Springs Campus

Classification: Exempt

Hours: Full-Time

Reports to: Family Ministries Pastor

Updated: January 2026

General Summary

Key responsibilities include leading large group programs, volunteer recruitment & development, family care, new family follow-up & the MoKids! Special Needs ministry, and equipping parents. The ideal candidate is a team player, a leader of leaders, and possesses a servant's heart with full commitment to Mosaic Church's mission and vision. They must align with the Mosaic staff's chemistry and uphold the seven staff commitments. This individual will have relevant experience working with children and families and a demonstrated ability to equip parents to help their children grow in their faith. Essential skills include proficient computer abilities, a passion for excellence, and exceptional verbal and written communication skills. The Children's Director must maintain a positive "can-do" attitude and can effectively engage with both large and small groups of children and adults.

Responsibilities & Tasks

General tasks include but are not limited to:

- Create, implement, & maintain a Children's ministry recruitment plan.
- Create, implement & maintain a Children's ministry volunteer development plan.
- Oversee teams, scheduling, programming, and ministry related to Large Group – Birth through 5th Grade in weekly services.
- Prepare & execute Weekly Large Group.
- Own the Large Group environment for each age that facilitates learning and encourages spiritual growth.
- Develop & Oversee the Special Needs Ministry for MoKids!
- Engage new families with timely follow-up and help them get connected to MoKids! & Mosaic Church.
- Provide pastoral care and support to children and their families.
- Support the Co-Children's Ministry Director to ensure events are executed with excellence.
- Collaborate with the Children's ministry team & Family Ministries Pastor to choose curriculum.
- Develop and implement a plan to equip parents to lead their children to Jesus and grow their faith.
- Prepare and manage the budget for your areas of responsibility within the Children's Ministry.
- Attend MoKids! department meeting.
- Attend one-on-one meetings with the Family Ministries Pastor.
- Attend Family Ministry Team meetings.
- Other duties as assigned.

Knowledge/Skills/Abilities

- A bachelor's degree is required.
- Theologically sound - has a thorough understanding of God's Word and can impart that knowledge to others.
- People skills- approachable, friendly, flexible.
- Talent scout- natural ability to identify volunteers.
- Ability to confidently speak with parents.
- Quality manager- ability to identify problems and solve them.
- Communicator- ability to communicate clearly and concisely, both orally and in writing.
- Able to lead multiple projects at once.
- Self-motivated and flexible with strong organizational skills and the ability to work well with timelines and deadlines.
- Demonstrate the ability to work independently as well as in a team.

Staff Expectations and Commitments

- Staff members are expected to give to the church and be involved in a Community Group (or a mentoring relationship) for personal, spiritual, and relational growth.
- Staff members are expected to devote themselves to the seven staff commitments:
 - Trust- A winning team is comprised of people who are trusting and trustworthy. When we see a pattern of behavior that causes concern, we commit to running towards difficult conversations and holding one another accountable by being honest and transparent with one another. I've got their back, and I know they have mine.
 - Vision- A winning team is comprised of people who are passionate about the vision. We will always provide clarity around what we do, why we do it, and how we do it. We do not just talk about our church; we talk about it in a way that makes the vision contagious.
 - Growth- A winning team is comprised of people who never stop growing. We believe our best days are always in front of us because we will never stop growing spiritually, professionally, and relationally.
 - Teamwork- A winning team is comprised of people who invite teammates into their process. We believe we are always better together. We can achieve more together than we ever could alone.
 - Results- A winning team is comprised of people who hold one another accountable for the decisions made. We call our shots and relentlessly pursue those shots. We call a win a win and a miss a miss. We refuse to paint a bullseye around a stray bullet.
 - Love- A winning team is comprised of people who laugh loud, hard, and often. We do not just have fun as a team; we have fun with our families too. We are committed to knowing one another well so we can love one another better.
 - Ownership- A winning team is comprised of people who think and act like owners, rather than renters. We will not just identify problems. We will find the best solutions and then execute those solutions to make Mosaic better.